

**DBHDID**  
**Instructions for SA Financial Planning and Implementation Report**

**FY 2020**  
**Form 160A**

**During the PLANNING PERIOD:**

Use this form to report planned expenditures for substance use disorder and prevention services as allocated on your Notice of Available Funding (NARF) and as described in your Plan and Budget application documents. The “Reporting Period” should be checked for **Plan & Budget**.

**During the quarterly REPORTING PERIODS:**

Use this form to report your region’s **actual** expenditures by funding category and by service. The “Reporting Period” should be completed with “First Quarter,” “Second Quarter,” and so on.

***NOTE:** Within the UNRESTRICTED section, you may reallocate funding between services (using the same funding source), if the total funds used remain the same. The UNRESTRICTED section will contain the SAPT Block Grant Women’s Set-Aside funding (subfunction TAA7) used for Women’s Treatment Services. KY-Moms MATR is reported in the RESTRICTED section. You may **not** move any funds allocated in RESTRICTED categories.*

The “UNRESTRICTED” Section should include the funding found on the first line of the SA section of your contracts Attachment B. Listed components may be funded with more than one source. We have provided a number of “free-fill” lines to allow for allowable services not included in the standard components.

Within the “RESTRICTED” section, some programs have been abbreviated, such as CABHI-States (Cooperative Agreement to Benefit Homeless Individuals-States), MAT-SMARTS (Medication-Assisted Treatment-Supporting Mothers Achieving Recovery through Treatment and Supports), and SB192 (Senate Bill 192, the “anti-heroin bill”). If you do not have funding available on your Attachment B for a category, please leave it blank or enter zero.

**Column A (Treatment & Prevention Components/Programs):** Services for which funds are to be used.

**Column B (SAPT Federal Block Grant Treatment Funds / TAA6):** Complete this column using ONLY SA Treatment funds.

**Column C (SAPT Federal Block Grant Women’s Services Funds / TAA7):** Complete this column for services that utilize SAPT Block Grant Women’s Set-Aside funding included in these Women’s Services are the priority populations of Pregnant Women and Women with Dependent Children.

**Column D (SAPT Federal Block Grant Prevention Funds / TAA8):** Complete this column for all prevention activities funded with SAPT Block Grant Prevention Set-Aside.

**Column E (OTHER Federal Funds-allocated by DBHDID):** Complete this column for any discretionary grants. For example, funding for the KORE grant (if applicable to your region) would be listed in this column. DO NOT include any federal awards from sources other than DBHDID.

**Column F (State & Agency Funds):** Complete this column with state and agency funds used to provide services. You should include DUI funding, AI funding, Tobacco funds, and all other funds not granted by our Federal partners. DO NOT include state general or agency funds that you may receive from Departments/external sources other than DBHDID.

**Column G:** G is for Grand Total. This column includes component/program totals, and contains formulas to sum all funding.

The TOTAL for any column MUST NOT exceed the amount indicated on your NARF/Attachment B.

**Please contact Michele Blevins at [Michele.Blevins@ky.gov](mailto:Michele.Blevins@ky.gov) or 502-782-6150 with any questions.**